



BETHUNE-COOKMAN UNIVERSITIES
OFFICIAL FINAL HIGH SCHOOL / COLLEGE & UNIVERSITIES
TRANSCRIPT REQUEST FORM

Please arrange to have a final official high school or college transcript sent immediately. As stated in your acceptance letter, **“Final enrollment is dependent upon satisfactory completion of your senior year, receipt of your final official high school or *college/university* transcript certifying receipt of a standard high school diploma and a final cumulative grade point average of at least 2.25 on a 4.0 scale”.**

It will be your responsibility to check with the Office of Admissions to see if your transcript has been received. If we do not receive your transcript and/or your transcript does not meet the requirements mentioned above, you will be withdrawn from you classes immediately.

Recent high school graduates and transfer students please sign form and detach the form below and send it along with any required fee to your high school, college, or university.

Please send an official final transcript at the conclusion of the term to:

**Admissions Office
Bethune-Cookman University
640 Dr. Mary McLeod Blvd.
Daytona Beach, FL 32114-3099
(386) 481-2000**

Student Name: _____ **SS#:** _____ **Date of Birth:** _____

Student Signature _____ **Date** _____